

EXHIBIT GUIDELINES:

A deposit of \$400 per booth is required to reserve your booth space. The remainder of the fee is due by January 31, 2012. Booths cannot be assigned without a signed contract and the \$400 per booth deposit. Your booth fee includes:



- One 6' skirted table, chair(s), and wastebasket. Extra tables are available at no charge as space allows.
- Free listing on the Consortium's 2012 Flash Drive
- Events in the exhibition area to enhance traffic
- Publicity in CEEP materials and electronic mailings prior to and following the event
- Blogs and tweets about your institution throughout the year
- A link on our website to your website under the "Partners" Tab
- A slide of your logo in our slide deck during general assemblies
- An opportunity to help us incentivize our members to visit your exhibit by offering a prize for our drawing. We provide "passports" to attendees to have stamped by you.
- Two exhibitors per booth may attend any workshops or plenary sessions at no charge. (Conference meals available for an additional fee).

Exhibitors Kit

Exhibitors receive a Service kit that includes pertinent information including display rules, installation/dismantle schedules, registration information, official contractor order forms and pricing for shipping, drayage, utility, audio/visual, and other relevant information. We ask exhibitors to stay in our official conference hotel which is the Hilton Charlotte Center City. We will provide you with our conference discount code.

Booth Rates and Payment

Exhibitors are required to make all payments for exhibit space as outlined in the Exhibitor Agreement. Exhibitors are further requested to ensure that there are no outstanding debts owed by them to CEEP. If all payments and outstanding debts are not paid in full by January 31, 2012, CEEP retains the right to cancel the Exhibitor's space without further notice and without obligation to refund moneys previously paid and to re-sell any exhibit space assigned.

- Member Parishes: \$500 / Booth (Parish Ministries)
- Non-Profits: \$ 1,000 / booth
- Businesses: \$1,250 / booth
- Booth with Meal Event for Private Presentation: \$2,500
- Named Opportunity \$5,000+ (opportunities negotiated)
- Other Opportunities include:
 - Logo conference tote bags: \$1,000
 - Your logo on conference flash drives: \$3,000
 - Gift for conference tote bag *no cost*
 - Your logo on conference lanyard: \$400



Payment summary:

\$400 deposit required with application, balance due by January 31, 2011

2012 CEEP EXHIBITOR AGREEMENT

This application shall constitute a non-revocable offer by exhibitor until such time as CEEP has returned to exhibitor notification of space assigned. Any withdrawal of this application by exhibitor prior to the dates herein indicated will result in the respective forfeiture of monies, and neither party shall thereafter have any further responsibility to the other with respect to this contract. Agreed to:

Signature of authorized representative of company requesting exhibit space:

_____ Date _____

Exhibit and Sponsorship Fees:

- _____ Member Parishes: \$500 / Booth (Parish Ministries)
- _____ Non-Profits: \$ 1,000 / booth
- _____ Businesses: \$1,250 / booth
- _____ Booth with Meal Event for Private Presentation: \$2,500
- _____ Named Event Opportunity \$5,000+ (negotiated)
- _____ Other opportunity: _____

Total Amount enclosed: _____
(Check enc. /credit card info below)

Card # _____

CVC Code (3 digits on back of card) _____

Expiration Date _____

Exact Name on Card: _____

Credit Card Billing Address: _____

City: _____ ST _____ ZIP _____

Return to:

Consortium of Endowed Episcopal Parishes
304 E. 7th Street
Austin, TX 78737

Phone: 512-610-3580
Fax: 512-610-3585
Website: www.endowedparishes.org

Contact:

Cynthia Cannon, Executive Director ccannon@endowedparishes.org 512.610.3580
Jennifer Reese, Associate Director jreese@endowedparishes.org 512.610.3576